

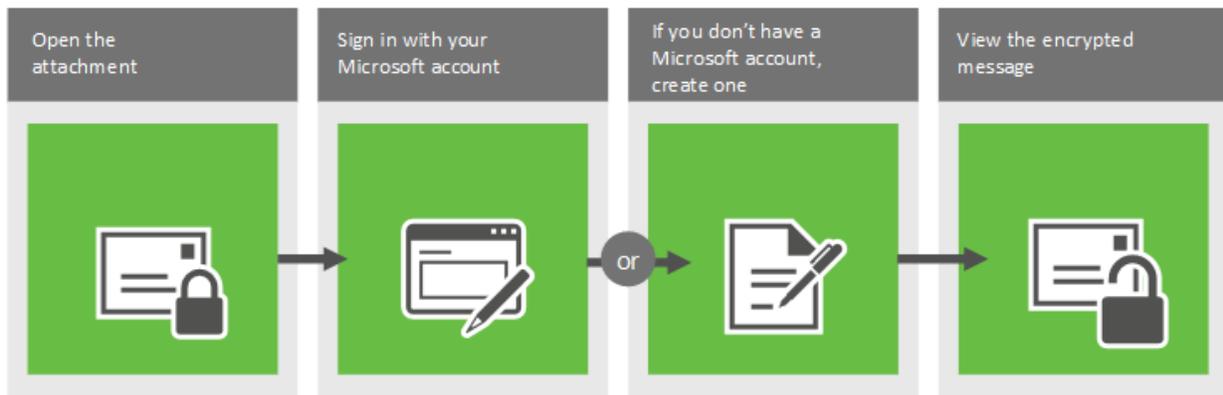


Worthington Pediatric Dentists, Inc.

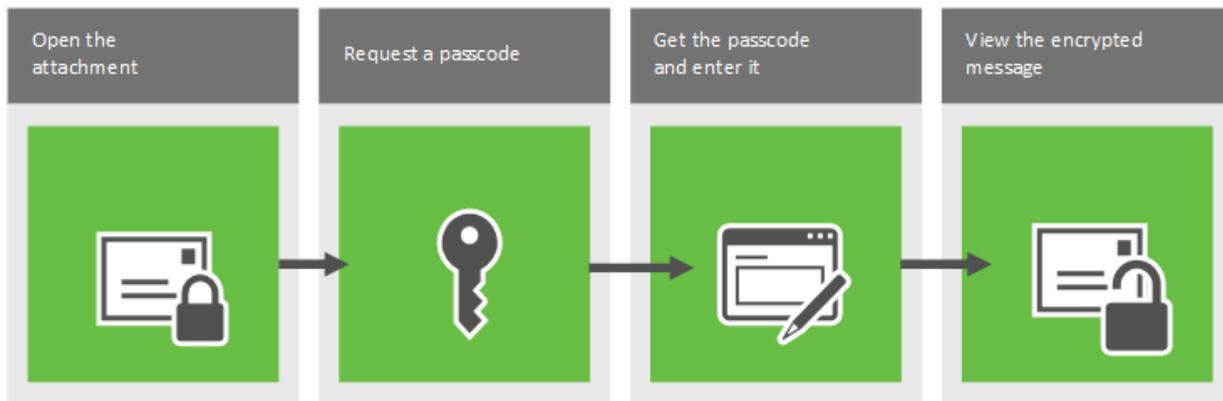
Email Encryption

In order to comply with HIPAA regulations requiring that any Electronic Protected Health Information (ePHI) be protected, Worthington Pediatric Dentistry makes use of encrypted email. If you have received an encrypted email from our practice, follow the instructions below to open and reply to encrypted emails.

Overview for opening messages with a Microsoft account:



Overview for opening messages with a one-time passcode:





Worthington Pediatric Dentists, Inc.

When you receive an encrypted message, it will be identified as such in the subject and contain an attachment called message.html. **Open the attachment.**



You've received an encrypted message from stprice@worthingtonpediatric.com.

To view your message

Save and open the attachment (message.html), and follow the instructions.
Sign in using the following email address: stprice@worthingtonpediatric.com.

This email message and its attachments are for the sole use of the intended recipient or recipients and may contain confidential information. If you have received this email in error, please notify the sender and delete this message.

Message encryption by Microsoft Office 365

A web browser window will open and will display the Worthington Pediatric Dentists Secure Email Portal. There are two options to sign in.

If you receive emails frequently and would like to use the same username and password, you can create a Microsoft Account associated with your email address. You can then use this sign-in information for all future encrypted emails using this service.

A Microsoft account is **not** required to view the message.

If you do not have or do not wish to create a Microsoft Account, you can select the option at the bottom to get a one-time passcode:

Worthington Pediatric Dentists, Inc. - Secure Email Portal

encrypted message from
stprice@worthingtonpediatric.com

To view your message, sign in using the following email address:
stprice@worthingtonpediatric.com

[SIGN IN AND VIEW YOUR ENCRYPTED MESSAGE](#)

-OR-

[Don't want to sign in? Get a one-time passcode to view the message.](#)

Message encryption by Microsoft Office 365



Worthington Pediatric Dentists, Inc.

The system will send the one-time passcode to the address indicated:

Worthington Pediatric Dentists, Inc. - Secure Email Portal

We sent a passcode to herbert.buckel@wmped.com.

Please check your email, enter the passcode that corresponds with the reference code, and click continue. The passcode will expire in 15 minutes.

Reference code: 7415

Passcode

This is a private computer. Keep me signed in for 12 hours.

[→](#) CONTINUE

[Didn't receive the passcode? Click here to get another one.](#)

You will receive an email with the passcode:

To Herbert Buckel

Here is the passcode you requested to view your encrypted message. It matches reference code 7415.

Passcode: 55042343

This passcode will expire within 15 minutes of the request. Type this passcode in the webpage where you requested it from to view your message.



Worthington Pediatric Dentists, Inc.

Enter the passcode that matches the reference code in the box provided and click continue. *Note: Each passcode expires after 15 minutes. If that happens, or if you can't open the message for any reason, start over by opening the attachment again and following the steps. Make sure the reference code in the email containing the passcode matches the reference code in the portal.*

Worthington Pediatric Dentists, Inc. - Secure Email Portal

We sent a passcode to herbert buckel@fluidpixels.com.

Please check your email, enter the passcode that corresponds with the reference code, and click continue. The passcode will expire in 15 minutes.

Reference code: 7415

Passcode

This is a private computer. Keep me signed in for 12 hours.

[→](#) CONTINUE

[Didn't receive the passcode? Click here to get another one.](#)

You can now view the message. If you need to reply to the message, please do so within the Secure Email Portal so that it remains encrypted and protected:

Worthington Pediatric Dentists, Inc. - Secure Email Portal

herbert buckel@fluidpixels.com

Sign Out ?

Test

[← REPLY](#) [← REPLY ALL](#) [→ FORWARD](#)



Mon 12/15/2014 11:17 AM

To:

Hi

Thank you.